



- B. Prohibited discrimination practices include, but are not limited to:  
Race, color, national origin, religion, age, sex, disability, familial status, or sexual orientation.

## **5. Waiting Lists**

- A. If a prospective Resident completes an inquiry form when there are no vacancies, they will be informed that their name will be placed on a waiting list. They will be contacted by their preferred method (phone or letter) when a unit of appropriate size becomes available to verify their continued interest in and eligibility for the program (i.e. verifiably homeless according to HUD's regulations, meets income guidelines). The prospective Resident will be informed their file will only remain on the waiting list for two months unless they contact Center For Siouxland. It is not necessary to certify income of the prospective resident until an appropriate unit becomes available.
- B. When a unit becomes vacant, inquiry forms on the waiting list are reviewed. If there are no eligible applicants on the waiting list or the available unit is not the appropriate size, the vacancy can be advertised.
- C. **The information on the inquiry form will include:**
  - 1. Name
  - 2. Birth date
  - 3. Social Security Number
  - 4. Household information – other adults and/or children residing in the unit along with names, birthdates/ages, and SSN's, if appropriate
  - 5. Current Address
  - 6. Phone Number
  - 7. Income/Source of income
  - 8. Date inquiry form received