

Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

# 12

Agency name: Family Alliance for Veterans of America

Reviewer name: Tim Wilson

Project name: Passport to Independence

(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		1
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10	somewhat off pace to spend 100%	8
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2	2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16 unit way too complicated; wide range of number to be served	14
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A	N/A
<b>Total</b>			100	<b>95</b>

-2

**Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative  
REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO**

#12

Agency name: **FAVA-Family Alliance for Veterans of America**

Reviewer name: **Dennis Lauterbach**

Project name: **Passport to Independence**

(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3	Sub of Westcare Foundation; Focus on Veterans	3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2	43 Ia. Counties. In their first year; 10 beds; 18 annual clients; Vast network of providers available to vets.	2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2	YE 9/30/16 New Program Assume timeframes will be met in later questions.	2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1

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#12

Agency name: **FAVA-Family Alliance for Veterans of America**

Reviewer name: **Dennis Lauterbach**

Project name: **Passport to Independence**  
 (as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10	Did not report a full year. It appears spending is tracking so all funds will be used in current fiscal yr.	10
<b>PRIORITIZATION (34)</b>				
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.	9		9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2	10 beds Chronically homeless priority	2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a, b OR c to indicate how well project matches with HUD priority for permanent supportive housing.	3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	10	Met 100% of questions.	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	10	Removed all barriers and provided a copy of term/appeals policy.	10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.	10	No staff completing SOAR training	8

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#12

Agency name: **FAVA-Family Alliance for Veterans of America**

Reviewer name: **Dennis Lauterbach**

Project name: **Passport to Independence**

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.	10	15 Supportive services listed	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.	16	Full listing of all anticipated costs for this program	16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>	N/A		N/A
<b>Total</b>		100		<del>98</del> 96

Funds Requested	\$ 225,146
Max Number of Individuals Served	18
Cost per individual	\$ 12,508
FTE's in this program (2FTE-4 PTE = 4 FTE's)	\$ 56,287



2

AI Axeen

	Project #17 Cedar Valley Friend of the Family (NEIPHP)	Project #21 Cedar Valley Friends of the Family (Tunrning Point)	Project #18 Mason City Housing Authority (SNAPS)	Project #19 Humility of Mary Shelter (Collaboration for PH)	Project #20 Family Alliance for Vetrans of America (FAVA)
Questions	3	3	3	3	3
Application					
#1	1	1	1	1	1
#2	2	2	2	2	2
#3	2	2	2	2	2
#4	3	3	2	3	2
#5	3	3	1	3	3
#6	2	2	1	1	2
#7	2	2	2	2	2
#8	1	1	1	1	1
#9	1	1	1	1	1
#10	10	10	8	10	8
#11	9	9	9	9	9
#12	2	2	2	2	0
#13	3	3	3	3	3
#14	7	6	6	7	8
#15	10	10	7	9	10
#16	8	8	4	10	8
#17	10	10	10	9	9
#18	16	16	16	16	16
<b>TOTAL</b>	<b>95</b>	<b>94</b>	<b>81</b>	<b>94</b>	<del>90</del> 88

# 12

16  
14  
88

5

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## Continuum of Care Ranking Notes

### Mason City Housing Authority(SNAPS)

- a. #4 Not enough involvement in the Mason City area. Four meetings a year is just a start.
- b. # 5 and #6 Need involvement in with the Council and its Committees for this year too. I know cities have curtailed their travel so maybe you can get some of your "Partner Agencies" to be involved as a rep for you. It is countable if we understand the connection.
- c. #10 Unexpended funds

### Humility of Mary Shelter(Collabrative for Permanent Housing)

- a. #6 Need continued involvement on Committees and Sub Committees
- b. #17 No childcare component mentioned.

### #12 Family Alliance for Veterans (FAVA)

- a. #10 First year not complete
- b. #12 Very low percentages
- c. #14 First year not complete
- d. #16 First year not complete
- e. #17 No childcare partner listed

### Cedar Valley Friends of the Family (Turning Point)

#12 Numbers missing

#12

-2

Agency na **Family Alliance For Veterans**

Reviewer **Barb Michaels**

**Passport to Independence**

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>				
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
<b>CONTINUUM OF CARE PARTICIPATION (10)</b>				
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3	Applicant indicated involvement in several coordinating bodies but did not specificall address local planning efforts	2
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
<b>BUDGET AND CAPACITY (14)</b>				
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Adminstrative Cost Rate.</b> Admnistrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10	Projecting out sspending based on current spending it is possible full grant may not be expended	9

#12 (FAVA)

Barb Michaels

<b>PRIORITIZATION (34)</b>				
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2	2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) b) c)	10	10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	8
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A	N/A
<b>Total</b>			100	<del>96</del> 94

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REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#13

Agency name: City of Dubuque

Reviewer name: Tim Wilson

Project name: Phoenix Housing

(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		0
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		<del>10</del> 4
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	too many services "as needed"	9
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.			1 point for confusing box 4 (1st sentence was adequate) method for calculating insufficient	14
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		<b>95</b>

67  
89

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#13

Agency na **City of Dubuque**

Reviewer **Anne Brown**

**Phoenix Housing Special Needs Assistance**  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1	Housing & Community Dev. Dept; assessment of housing; specifically addressing chronically homeless	1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2	Project Concern/PHOENIX HOUSING provides housing & supportive svcs to homeless	2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2	June 30, 2015 due; Sept 2015 APR submitted	2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3	Multiple collaborations; City of Dubuque/Project Concern/Homeless Adv Council	3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3	Staff members from City of Dubuque & Phoenix & Proj Concern attend meetings	3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2	Peer to Peer Homeless Conf; Coord Intake	2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10	\$75,103 budget; total expended	10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	PH	9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a, b OR c to indicate how well project matches with HUD priority for permanent supportive housing.		3	23 beds; 100% to homeless	3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) b) c)	10		10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) b) c)	10	all barriers removed; termination policy not included	4
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	all activities included	10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		<del>99</del> 94

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#13

Agency name **City of Dubuque Housing and Development**

Reviewer **Karin Ford**

**Phoenix Housing Special Needs Assistance**

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3	I appreciate the detail of which you spoke of your collaborators	3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2	2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A	N/A
<b>Total</b>			100	100

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-6

#13

Agency name: **City of Dubuque**

Reviewer name: **Jan Ratliff**

Project name: **Phoenix Housing Special Needs Assistance**  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	Assessment = Weekly Case Management = Weekly	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	This was the easiest to read and contained the most detailed explanations of all the applications I reviewed. I wish we could give bonus points.	16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		100

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#14

Agency na Youth & Shelter Services

Reviewer Zebulon Beilke-McCallum

Project name: YSS-MCHAdmitted (YSS-New Hope)  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

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Agency na Youth & Shelter Services

Reviewer **Zebulon Beilke-McCallum**

Project name:      **YSS-MCHH**admitted (**YSS-New Hope**)  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance		Points Possible	Comments	Points Awarded
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	not sure this question makes sense for Youth/DV programs	2/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	not sure this question makes sense for Youth/DV programs. Policy does seem to indicate that participants can be terminated for failure to follow rules, many of which would never appear in a lease, examples include termination for use of nicotine or	2
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	more details on SOAR trained staff for full points	8
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10

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Agency na Youth & Shelter Services

Reviewer **Zebulon Beilke-McCallum**

Project name: YSS-MCHHadmitted (YSS-New Hope)  
 (as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.	16	concerning to see a \$12,000 per exit to permanet housing. Some what understandable consdering the needs of youth and only 16 beds.	14
21	<b>(HMIS PROJECTS ONLY)</b> See alternate scoring sheet.	N/A		N/A
<b>Total</b>		100		<del>74</del>

82



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+9

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#14

Agency na **Youth and Shelter Services, Inc.**

Reviewer **Steven Benne**

Project name: **New Hope Transitional Living Program**  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>				
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
<b>CONTINUUM OF CARE PARTICIPATION (10)</b>				
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3	How often do these regional agencies meet?	2
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
<b>BUDGET AND CAPACITY (14)</b>				
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
<b>PRIORITIZATION (34)</b>				

#14

YSS New Hope

Steven Benne

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	four points based off scoring metric.	4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		<b>85</b>

10

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#14

18

Agency name: Youth & Shelter Services

Reviewer name: David Binner

Project name: New Hope Transitional Living  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	Instructions. Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	Agency summary. Applicant provides a brief description of agency relevant to project.	1		1
2	Project summary. Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	Annual Performance Report (APR) Submission. 2 points if within acceptable timeframe; 0 if not.	2		2
4	Local Collaboration. Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	Iowa Council on Homelessness (ICH) Council meeting participation. Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	ICH Committee Participation. Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	HUD Grant Monitoring. 0, 1 or 2 pts; see application.	2		2
8	Administrative Cost Rate. Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	Quarterly draws. Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	Spending History. All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			
11	Project Type. Applicant is to indicate project type. Point options are 0, 4 and 9.	9		4
12	HIC Bed Count. Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	Beds dedicated to PSH. Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3		1
14	Prioritization of need. Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	10		10
15	Removal of barriers to accessing housing and services. Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	10		10
	<b>PERFORMANCE (36)</b>			
16	Project Activities. Applicants are to indicate whether or not five			

10

19

#14 YSS - New Hope

David Binner

18	Outcomes and Costs per Successful Outcome. Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	16
21	(HMIS PROJECTS ONLY) See alternate scoring sheet.		N/A	N/A
<b>Total</b>			100	84

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New Hope YSS #14

Boggus, Francis

Agency name: \_\_\_\_\_

Reviewer name: \_\_\_\_\_

Project name: \_\_\_\_\_

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>				
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
<b>CONTINUUM OF CARE PARTICIPATION (10)</b>				
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
<b>BUDGET AND CAPACITY (14)</b>				
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
<b>PRIORITIZATION (34)</b>				

#14 YSS - New Hope

Francis Boggus

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2	2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	10
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A	N/A
<b>Total</b>			100	91

10

100

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#15

+2

Agency na **Crisis Intervention & Advocay**

Reviewer **Zebulon Beilke-McCallum**

Project name: \_\_(Crisis Intervention & Advocacy)  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2	Participate in committess/working groups to earn additional points	0
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Adminstrative Cost Rate.</b> Admnistrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

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Agency na Crisis Intervention & Advocacy

Reviewer **Zebulon Beilke-McCallum**

Project name: \_\_(Crisis Intervention & Advocacy)  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance		Points Possible	Comments	Points Awarded
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		1
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 1 c) 8	10		<del>8</del> 10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	appeals policy seems to be lacking (only submitted termination policy)	10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	adding a staff trained/dedicated to SOAR in the last 24 months for higher score	8
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10

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Agency na Crisis Intervention & Advocay

Reviewer **Zebulon Beilke-McCallum**

Project name:  (Crisis Intervention & Advocacy)   
 (as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.	16	Cost per exit appears to be \$300 but answers on chart are a bit confusing, more clarity for additional points	14
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>	N/A		N/A
<b>Total</b>		100		<b>85</b>

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+2 ✓

#15

Agency name **Crisis Intervention and Advocacy Center**

Reviewer **Steven Benne**

Project name:   **STAARS**    
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2	Would like active participation.	1
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		8/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		8
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		90

92

#15

Iowa Balance of State Continuum of Care  
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 REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

11

Agency name: Crisis Intervention and Advocacy

Reviewer name: David Binner

Project name: Staars  
 (as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.	9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3		2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8 10		9
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1 10		10
	<b>PERFORMANCE (36)</b>			
16	<b>Project Activities.</b> Applicants are to indicate whether or not five			

10  
9

18	Outcomes and Costs per Successful Outcome. Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	14
21	(HMIS PROJECTS ONLY) See alternate scoring sheet.		N/A	N/A
Total			100	89

90

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+2 ✓

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#15 STAARS (Crisis Intervention and Advocacy)

Boggus, Francis

Agency name: \_\_\_\_\_

Reviewer name: \_\_\_\_\_

Project name: \_\_\_\_\_

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			1
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		2
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		3
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		0
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		8
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		92

10

94

#12

Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative  
REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#16  
Agency na **Crisis Intervention Services**

Reviewer **Zebulon Beilke-McCallum**

Project name: **Pathway 2 Independence (Crisis Intervention Services)**  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2	are the emails outlining he extension attached?	2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2	Participate in committess/working groups to earn additional points	0
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

**Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative  
REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO**

Agency na Crisis Intervention Services

Reviewer **Zebulon Beilke-McCallum**

Project name: **Pathway 2 Independence (Crisis Intervention Services)**  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.	9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3		1
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8 10	not sure this question makes sense for Youth/DV programs	<del>2</del> 10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1 10		10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.	10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.	10		5

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#16

Agency na Crisis Intervention Services

Reviewer **Zebulon Beilke-McCallum**

Project name: **Pathway 2 Independence (Crisis Intervention Services)**  
 (as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.	16	It is challenging to understand the project when the grantee only provides a percentage rather than the actual number of individuals/households who excited to permanent housing	<del>11</del> 15
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>	N/A		N/A
<b>Total</b>		100		<del>73</del> 85

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REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

# 16

Agency na **Crisis Intervention Services**

Reviewer **Steven Benne**

Project name: **Pathway 2 Independence**  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3	Need more information on frequency of meetings, goals for the future, etc.	2
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		1
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	4 points based on scoring metric.	4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	2 points based on scoring metric.	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		<b>84</b>

10

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#16

78

Agency name: Crisis Intervention Services

Project #16

Reviewer name: David Binner

Project name: Pathway 2 Independence

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	Instructions. Instructions are followed. Application is complete and all application requirements met.	3		3
<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>				
1	Agency summary. Applicant provides a brief description of agency relevant to project.	1		1
2	Project summary. Applicant provides a description addressing entire scope proposed project	2		2
<b>CONTINUUM OF CARE PARTICIPATION (10)</b>				
3	Annual Performance Report (APR) Submission. 2 points if within acceptable timeframe; 0 if not.	2		2
4	Local Collaboration. Applicant is to describe levels of planning/coordination, organization and agency participation.	3		3
5	Iowa Council on Homelessness (ICH) Council meeting participation. Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	ICH Committee Participation. Applicant should briefly describe participation in ICH committee planning and activities.	2		1
<b>BUDGET AND CAPACITY (14)</b>				
7	HUD Grant Monitoring. 0, 1 or 2 pts; see application.	2		2
8	Administrative Cost Rate. Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	Quarterly draws. Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	Spending History. All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
<b>PRIORITIZATION (34)</b>				
11	Project Type. Applicant is to indicate project type. Point options are 0, 4 and 9.	9		4
12	HIC Bed Count. Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	Beds dedicated to PSH. Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3		1
14	Prioritization of need. Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	10		2
15	Removal of barriers to accessing housing and services. Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	10		10
<b>PERFORMANCE (36)</b>				
16	Project Activities. Applicants are to indicate whether or not five			

10

18	Outcomes and Costs per Successful Outcome. Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.			16
21	(HMIS PROJECTS ONLY) See alternate scoring sheet.		N/A	N/A
Total			100	84

David Binner  
 #16 Crisis Interv.

92



+8

Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#16

Crisis Intervention- Pathway 2 Independence

Boggus, Francis

Agency name: \_\_\_\_\_

Reviewer name: \_\_\_\_\_

Project name: \_\_\_\_\_

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		1
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		1
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		2/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		85

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2016 CoC Renewal Project Narrative

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REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#17

Agency name: HACAP (HUD V)

Reviewer **Zebulon Beilke-McCallum**

Project name: HUD V HACAP (Hawkeye Area Community Action (HUD V))  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2	timely APR submission for full points	0
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

**Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative  
REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO**

Agency name: # 17

Reviewer **Zebulon Beilke-McCallum**

Project name: **HUD V HACAP (Hawkeye Area Community Action (HUD V))**  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		Current TH project is for general homelessness, glad project plans on additional PSH	0
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3	Demonstrates clear steps towards supporting those experiencing chronic homelessness	2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8 10		4
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1 10	It is difficult to evaluate the grantees answer, when the appeals policy makes multiple references to rule violations without clearly stating what those might be. This is especially concerning in regards to "other activity not covered in a lease agreement" Also the	8
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.	10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.	10		7

Iowa Balance of State Continuum of Care  
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 REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

Agency name: #17

Reviewer **Zebulon Beilke-McCallum**

Project name: **HUD V HACAP** (Hawkeye Area Community Action (HUD V))  
 (as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		concerning of nearly \$3,500 per exit t permanet housing.	
21	<b>(HMIS PROJECTS ONLY)</b> See alternate scoring sheet.	N/A		N/A
<b>Total</b>		100		<del>74</del>

13/14  
81

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2016 CoC Renewal Project Narrative

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#17

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

Agency na **Hawkeye Area Community Action Program, Inc.**

Reviewer **Steven Benne**

Project name: **HUD V**

(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2	Not within timeframe.	0
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	4 points according to metric.	4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	"Most recently submitted program year APR"	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		85

10

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Iowa Balance of State Continuum of Care  
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REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#17  
Agency name: **Hawkeye Community Action Program**  
(HUDV)

Reviewer Name: **David Binner**

Project name: **HUD 5**  
(as it appears on Housing Inventory Chart)

+5

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project.	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.	9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3		2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	10		7/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	10		10
	<b>PERFORMANCE (36)</b>			
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.	10		10

QUESTION 18 (+2)  
16/16

21	(HMIS PROJECTS ONLY) See alternate scoring sheet.		N/A	N/A
Total			100	89

94

David Binner  
#17 HCAP (H40V)

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+5

#17

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

Hawkeye Area Community Action - HUD V

Boggus, Francis

Agency name: \_\_\_\_\_

Reviewer name: \_\_\_\_\_

Project name: \_\_\_\_\_

(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		0
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3		3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		5/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		10
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		<del>88</del>

93

Iowa Balance of State Continuum of Care  
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+5 ✓

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#18

Agency na **Area Substance Abuse Council Inc**

Reviewer **Zebulon Beilke-McCallum**

Project name: **Hightower Place Women & Children's TH program (Area Substance Abuse Council)**  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2	additional clarity on participation in committees/working groups to earn additional points	0
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

**Iowa Balance of State Continuum of Care  
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REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO**

Agency na Area Substance Abuse Council Inc

Reviewer **Zebulon Beilke-McCallum**

Project name:        **Hightower Place Women & Children's TH program (Area Substance Abuse Council)**  
(as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance		Points Possible	Comments	Points Awarded
11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9		4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2	did not follow directions and did not use utilization rate from HIC which listed a utlization rate of 75%	0
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	Hope ASAC continues to support PSH housing	2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	Hard for Substance Abuse project to find its place in this application	5/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	Very challenging to score, when the boxes checked by the grantee, are contradicted by the attached discharge policy. Also concerning the lack of an attached appeals process	1
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	hard to read/follow without chart	9

Iowa Balance of State Continuum of Care  
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#18

Agency na Area Substance Abuse Council Inc

Reviewer Zebulon Beilke-McCallum

Project name: \_\_\_\_\_ **Hightower Place Women & Children's TH program (Area Substance Abuse Council)**  
 (as it appears on Housing Inventory Chart)

Question/ Item	Scoring Guidance		Points Possible	Comments	Points Awarded
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	\$3,793 per exit t permanet housing.	13
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		<b>72</b>

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#18

+8  
+14  
-----  
+ 22

Agency na **Area Substance Abuse Council, Inc.**

Reviewer **Steven Benne**

Project name: **\_\_\_ Hightower Place Women and Children's trnsitional Program**  
(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	4 points based on scoring metric.	4
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2		2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	Would like more info on the number of new beds to be created with new project.	2
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10		2/10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10		9
<b>PERFORMANCE (36)</b>					
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10		10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10		10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16		16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A		N/A
<b>Total</b>			100		71

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#18

Iowa Balance of State Continuum of Care  
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 REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

+4

Agency name: Area Substance Abuse Counsel

Reviewer name: David Binner

Project name: Hightower Place Women & Childrens Transitional program  
 (as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	Instructions. Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	Agency summary. Applicant provides a brief description of agency relevant to project.	1		1
2	Project summary. Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	Annual Performance Report (APR) Submission. 2 points if within acceptable timeframe; 0 if not.	2		2
4	Local Collaboration. Applicant is to describe levels of planning/coordination, organization and agency participation.	3		3
5	Iowa Council on Homelessness (ICH) Council meeting participation. Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	ICH Committee Participation. Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	HUD Grant Monitoring. 0, 1 or 2 pts; see application.	2		2
8	Administrative Cost Rate. Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	Quarterly draws. Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	Spending History. All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			
11	Project Type. Applicant is to indicate project type. Point options are 0, 4 and 9.	9		4
12	HIC Bed Count. Applicant is to transfer information from Housing Inventory Chart; weblink is provided.	2		2
13	Beds dedicated to PSH. Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.	3		2
14	Prioritization of need. Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	10		10
15	Removal of barriers to accessing housing and services. Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	10		7
	<b>PERFORMANCE (36)</b>			
16	Project Activities. Applicants are to indicate whether or not five			

10

7

David Binner  
#18 Area Subs. Abuse

18	Outcomes and Costs per Successful Outcome. Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	16
21	(HMIS PROJECTS ONLY) See alternate scoring sheet.		N/A	N/A
<b>Total</b>			100	<del>88</del>

92

Iowa Balance of State Continuum of Care  
2016 CoC Renewal Project Narrative

REVIEWER SCORING FORM/SCORING GUIDE FOR RENEWAL PROJECTS--PSH, TH, SSO

#18

~~0/0~~  
+9



Boggus, Francis

Agency name **Hightower (Area Substance Abuse Council)**

Reviewer name: \_\_\_\_\_

Project name: \_\_\_\_\_

(as it appears on Housing Inventory Chart)

Question/Item	Scoring Guidance	Points Possible	Comments	Points Awarded
	<b>Instructions.</b> Instructions are followed. Application is complete and all application requirements met.	3		3
	<b>AGENCY &amp; PROJECT SUMMARY (3 TOTAL POINTS)</b>			
1	<b>Agency summary.</b> Applicant provides a brief description of agency relevant to project.	1		1
2	<b>Project summary.</b> Applicant provides a description addressing entire scope proposed project	2		2
	<b>CONTINUUM OF CARE PARTICIPATION (10)</b>			
3	<b>Annual Performance Report (APR) Submission.</b> 2 points if within acceptable timeframe; 0 if not.	2		2
4	<b>Local Collaboration.</b> Applicant is to describe levels of planning/ coordination, organization and agency participation.	3		3
5	<b>Iowa Council on Homelessness (ICH) Council meeting participation.</b> Applicant should briefly describe participation in bi-monthly ICH meetings.	3		3
6	<b>ICH Committee Participation.</b> Applicant should briefly describe participation in ICH committee planning and activities.	2		2
	<b>BUDGET AND CAPACITY (14)</b>			
7	<b>HUD Grant Monitoring.</b> 0, 1 or 2 pts; see application.	2		2
8	<b>Administrative Cost Rate.</b> Administrative Costs submitted in E-SNAPS should be 7% or less.	1		1
9	<b>Quarterly draws.</b> Applicant's current grant should be drawing down funds at least quarterly.	1		1
10	<b>Spending History.</b> All funds from most recently completed should be spent. 1 point is to be deducted from maximum 10 points for each 1% not expended.	10		10
	<b>PRIORITIZATION (34)</b>			

#18 Area Substance Abuse

Francis Boggus

11	<b>Project Type.</b> Applicant is to indicate project type. Point options are 0, 4 and 9.		9	9
12	<b>HIC Bed Count.</b> Applicant is to transfer information from Housing Inventory Chart; weblink is provided.		2	2
13	<b>Beds dedicated to PSH.</b> Applicants are to answer a OR b to indicate how well project matches with HUD priority for permanent supportive housing.		3	3
14	<b>Prioritization of need.</b> Applicants are to indicate how persons unsheltered or accessing shelter are prioritized after chronically homeless. Applicants are to be awarded 1 point each for answering a) and b) and between 0 and 8 points for c). See application for specific criteria.	a) 1 b) 2 c) 8	10	10
15	<b>Removal of barriers to accessing housing and services.</b> Applicants are to indicate that identified barriers do not exist in accessing and maintaining housing and services. Up to 4 points are awarded for a), up to 5 points for b) and 1 point for c), which is yes/no.	a) 4 b) 5 c) 1	10	10
<b>PERFORMANCE (36)</b>				
16	<b>Project Activities.</b> Applicants are to indicate whether or not five specific activities are included in the project. Up to 2 points can be awarded for each.		10	10
17	<b>Supportive Services.</b> Clients are to indicate from a list those services which are provided as part of the project, who is providing them and how often. 16 services are listed. If 10 services are provided with appropriate frequency, all 10 points are to be awarded. Fewer points should be awarded if less than 10 services are listed and/or if services seem inappropriately limited in availability.		10	10
18	<b>Outcomes and Costs per Successful Outcome.</b> Applicants are to complete a table with descriptions and numbers defining their projects and information on clients who exit successfully. Four tables are included; applicants are to complete only the table that matches their project type. 1 or 2 points are to be awarded for each box that is filled in; 2 points for all client numbers and costs as long as they match same categories included in narrative and/or budget.		16	16
21	<b>(HMIS PROJECTS ONLY) See alternate scoring sheet.</b>		N/A	N/A
<b>Total</b>			100	89

10

18

98